Credit Card orders phone: **or fax:**

1-800-654-9557 1-800-283-5989

MAIL ORDERS: **IFPO Order Dept**. P.O. Box **777**, Lewisville NC **27023**-0777 USA

Information or Customer Service calls: 336-945-9867

SHIP TO:

☐ this is a new address, please update my records

IFPO MEMBER# (needed for "MEMBER ONLY" items or include dues, see page 17)

name

business name

address

city/state

zip/country

phone/fax/email

☐ CHECK **or** MONEY ORDER **Enclosed**
($15 service charge on all returned checks)

CREDIT CARD ORDERS

❑ Visa, ❑ Mastercard, ❑ American Express, ❑ Optima

card number				
exp. date		signature		

ADDRESS CHANGE MEMBER# REQUIRED!!

NEW address **ABOVE** (in "SHIP TO:"), OLD address **BELOW** ☐

print old address, city, state, zip

ORDERED ITEMS

ITEM#	DESCRIPTION	PRICE
700A-2001	Membership Internet Verification	$29.00 ☐

SHIPPING & HANDLING

DEPENDABLE DELIVERY BY THE U.S. POSTAL SERVICE.
(Delivery by other carriers by special request only)

USA, CANADA, MEXICO ☐

Order Total	1st Class/Priority	
$0 - 25.00	**$5.00**	(U.S. Dollars)
25.01 - 75.00	**$7.00**	(U.S. Dollars)
75.01- 150.00	**$10.00**	(U.S. Dollars)
150.01 and up	**$15.00**	(U.S. Dollars)

UPS NEXT DAY add just $18 more to above table.
SECOND DAY add just $9 more.

INTERNATIONAL (outside USA/Canada/Mexico) ☐

Order Total	Air Mail	
$0 - 25.00	**$9.00**	(U.S. Dollars)
25.01 - 75.00	**$14.00**	(U.S. Dollars)
75.01- 150.00	**$24.00**	(U.S. Dollars)
150.01 and up	**$34.00**	(U.S. Dollars)

TOTAL ORDER AMOUNT

INFORMATION or **CUSTOMER SERVICE:** For **GENERAL INFORMATION** or to check **ORDER STATUS** or errors: 1-336-945-9867 weekdays 9:00 -5:00 Eastern time (except holidays) or use our 24 hr FAX 1-336-945-3711. Mail your requests or queries to: Customer Service, P.O. Box 777, Lewisville, NC 27023-0777.

C.O.D. ORDERS: C.O.D. orders will be accepted for the convenience of customers who want quick service, but do not wish to use a credit card. C.O.D. orders will be accepted ONLY by calling Customer Service, 1-336-945-9867. Customer Service is open 9 to 5 Eastern time weekdays. C.O.D. orders will NOT be accepted by MAIL, FAX, or on the 800 number order line.

You will be required to pay a fee to cover the shipping and C.O.D. fee charged by the carrier. For orders under $100.00, the C.O.D. handling and shipping charge is $10.00. For orders $100.00 or more, the charge is $15.00. When you place your order, our customer service representative will give you the total charges for the order. C.O.D. means "Cash On Delivery." **When your package arrives, you must pay the carrier in cash or money order!**

SHIPPING & HANDLING: Shipping & Handling charges must be added to each order.

SATISFACTION GUARANTEED: All of our merchandise is 100% guaranteed. If for any reason you are not satisfied, we will refund your money or send a replacement, no questions asked. Call Customer Service at 1-336-945-9867 about RETURNS, EXCHANGES or REFUNDS. Shipping or C.O.D. charges will **NOT** be refunded under any circumstances. Refunds will not be made for used merchandise or items held by the customer for more than 30 days. Video Cassette Returns may be subject to a restocking fee. To qualify for a refund, merchandise must be returned in the same condition it was received with packing slip within 30 days. Postage due packages will not be accepted. Send returns via **US MAIL** to Customer Service, PO Box 777, Lewisville, NC 27023.

MAIL ORDERS: **IFPO Order Dept**. P.O. Box **777**, Lewisville NC **27023**-0777 USA

www.ifpo.net/pdf/orderform.pdf